

**RE-ENROLLMENT FORM**

**GRACE CHRISTIAN SCHOOL**  
**of Armstrong County**  
215 Arthur Street  
Kittanning, PA 16201  
Phone 724-543-4019

**FOR OFFICE USE ONLY**  
(Date the following)  
School Year \_\_\_\_\_  
Application received \_\_\_\_\_  
Registration fee paid \_\_\_\_\_

Entering grade \_\_\_\_\_ Age \_\_\_\_\_ Home Phone \_\_\_\_\_

Student's legal name \_\_\_\_\_ Born \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address \_\_\_\_\_  
Street City Zip

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Addresses (if different than child's)  
\_\_\_\_\_

Father's Occupation \_\_\_\_\_ Mother's Occupation \_\_\_\_\_  
Home phone \_\_\_\_\_ Home Phone \_\_\_\_\_  
Business Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

**GCS MUST HAVE A COPY OF LEGAL ACTION IF CUSTODY HAS BEEN AWARDED BY COURT ACTION. In such a case, please note the legal guardian \_\_\_\_\_.** **If the information sheet on how GCS is to handle any custody problems has changed since you signed it, please be sure to obtain a copy from the secretary and update it.**

**In case of parental separation or divorce, any refunds will be sent to whoever signed the original check or paid in cash.**

All immunizations need to be current. Kindergarten and third grade students are required to have dental exams. Kindergarten and sixth grade students are required to have physical exams. Forms are available in the school office. If your family dentist or doctor does the exams, please ask him/her to complete the appropriate form. The school district will provide these exams during the school year for those wishing to use their services. Any change in your child's medical information needs to be updated for the school files. If your child has not had the vaccine for chicken pox but has had chicken pox, please note the approximate date \_\_\_\_\_.

GCS partners with Christian parents in educating their children and it is required that at least one person be a believer and regularly attend church. Please let us know the name of your pastor and the phone number by which he may be reached.

I/we attend the \_\_\_\_\_ church whose Pastor is \_\_\_\_\_.  
The Pastor's phone number is \_\_\_\_\_.

**Please be sure you read and sign the attached parent-school agreement. Registration for re-enrolling students is complete when the registration fee has been paid, and your tuition payment plan is agreed upon and signed by the administrator and yourselves. Please return all papers with registration fee to the school office.**

## PARENT-SCHOOL AGREEMENT

To maintain harmony with the Christian home, church, and school, as parent you agree to:

1. Attend a back-to-school orientation, scheduled teacher conferences, and any other parent meetings scheduled by the school unless you have extenuating circumstances.
2. Maintain a concerted effort to attend any school activity in which your child is involved, thereby assuring him or her of your loving support.
3. Regularly attend the church of your choice. Realize that Grace Christian School is a supplement, not a substitute for a Godly home and family, and we cannot effectively partner with those not in agreement with us spiritually. Regular church attendance is biblical (Hebrews 10:23-25). We all need the encouragement of other believers in the Body of Christ (I Thessalonians 5:11). GCS exists to reinforce the teaching of Christian character and values in partnering with the church and home.
4. Support the school with your prayers, gifts and volunteer service. The cost of education exceeds tuition and your help is needed with fundraising and other activities to benefit the school and its programs.
5. Your prayer support of GCS is absolutely essential. This is a spiritual battleground and the battle must be fought with spiritual weapons (I Corinthians 10:3-5; Ephesians 6:12; and I Timothy 2:1-4).
6. Pay your tuition by the first of each month and as outlined in the handbook. Payments received after the 10<sup>th</sup> of the month will incur an automatic late fee of \$30 with no exceptions. If payment has not been made by the end of the month, the student must be suspended the first day of the following month until payment has been received. Cases of financial hardship may receive exceptions if written permission from the administrator is sought and received. The administration reserves the right to add a late fee of \$30 a month until payments are brought up to date. Your tuition fees help to pay faculty and staff salaries and must be paid regularly.
7. Support GCS's purposes, goals, philosophy, doctrinal statement, rules, and policies outlined here and in the handbook. Understand that while you may not always agree with a rule or policy, per se, your support is still necessary and will be honored by God (Romans 13:1-4; Hebrews 12:9-10 & 13:17; Deuteronomy 6; Galatians 4:1-2). We MUST have your heartfelt support in all areas if we are to have an effective ministry with your child. Please pay special attention to pages in the handbook concerning absences, discipline, dress code and the school's methods of resolving conflicts as addressed in Matthew 18.
8. Contact only the person most immediately involved when you have a question involving discipline, school policies or procedures. Individuals who are complaining and sharing negative comments with others may be asked to remove their child from the school. Agree not to share problems with those not directly involved in the solution. If you do this and receive no satisfaction, then ask for help at the next level. See "Biblical Problem Solving" in the handbook for more details.

9. I understand that my child must be dismissed from school if he/she does not respect those in authority or repeatedly fails to cooperate in the educational process.  
\_\_\_\_\_ (initial here)

10. Refrain from taking your child out of school unnecessarily. The school cannot assume responsibility for work missed. The faculty is willing to assist the student but you must take the initiative. Advance notice for parental vacations is required. See "Attendance Regulations" in the handbook for more details.

I/we have read the Parent/Student Handbook and understand the above statements. I/we agree to abide by these, affirming both as the working manual of the school. I/we pledge our support to the school.

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Signature of Father	Date	Signature of Mother	Date
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**Financial Agreement:**

\_\_\_\_\_ and \_\_\_\_\_ agree to pay Grace Christian School  
(father) (mother)

\$ \_\_\_\_\_ for a first child: \_\_\_\_\_ in \_\_\_\_\_  
(tuition) (name) (grade/class)

\$ \_\_\_\_\_ for a second child: \_\_\_\_\_ in \_\_\_\_\_  
(tuition) (name) (grade/class)

\$ \_\_\_\_\_ for a third child: \_\_\_\_\_ in \_\_\_\_\_  
(tuition) (name) (grade/class)

Plus a total registration fee of \$ \_\_\_\_\_ for the child/children above.

\_\_\_\_\_ We are applying for financial aid.  
(If you have any questions about aid and deadlines to apply, please contact the school office.)

The following discounts apply to us:

1. \_\_\_\_\_ 5% discount for payment in full by August 1, 2011 (This discount applies to kindergarten through 10<sup>th</sup> grade)
2. \_\_\_\_\_ 3% discount for parents whose church gives \$100 or more per month to GCS.
3. \_\_\_\_\_ \$75 credit for a new family enrolling at GCS for 2011-2012 due to our family's recommendation.

## Grace Christian School 2011-2012 Tuition/Fee Schedule

### Age/date deadlines:

Preschool students: 3 - 4 years old and potty trained  
 Kindergarteners: 5 years old by August 30, 2011  
 First grade: 6 years old by August 30, 2011

### Application fee:

There is a one-time \$35 non-refundable application fee for each new kindergarten-tenth grade student and a one-time \$20 non-refundable application fee for each new preschool student.

### Registration/textbook fee for kindergarten-tenth grade:

The registration/textbook fee for kindergarten is \$190, for first-tenth grade the fee is \$295.

This fee is due by May 15<sup>th</sup> or an additional \$30 per student will be charged due to the increased cost of textbooks after that date.

### Multiple Child Discounts:

If more than one child is enrolled at GCS, the oldest child will be charged the full tuition for the grade in which he/she is enrolled. Each additional child in the family will be charged a discounted amount due their grade level as per the charts below: This discount does not apply to preschool.

**Early payment discount:** A 5% discount for kindergarten through tenth grade is offered to those who pay in full by August 1<sup>st</sup>. This discount applies only to the amount owed after financial aid is received.

### **First Child (Building usage fee is included with tuition for the first child in K-10<sup>th</sup> grade)**

Class	Yearly Tuition	12-Month Payment Plan (starting 5/1/11)	9-Month Payment Plan (starting 8/1/11)
3 year olds	\$585.00	\$48.75	\$65.00
4 year olds	\$765.00	\$63.75	\$85.00
Kindergarten	\$2085.00	\$173.75	\$231.66
First-Tenth	\$3330.00	\$277.50	\$370.00

### **Second Child**

Kindergarten	\$1876.50	\$156.38	\$208.50
First-Tenth	\$2997.00	\$249.75	\$333.00

### **Third Child**

Kindergarten	\$1772.25	\$147.69	\$196.92
First-Tenth	\$2830.50	\$235.88	\$314.50

### **Fourth Child**

Kindergarten	\$1668.00	\$139.00	\$185.33
First-Tenth	\$2664.00	\$222.00	\$296.00

**Note:** If the oldest student in the family stays in the school to the end of grades offered, the remaining children in the family will retain the same ranking for multiple child discounts. (Ex. If the oldest child leaves because a higher grade is not offered, those in the family who remain will retain their ranking as 2<sup>nd</sup>, 3<sup>rd</sup> or 4<sup>th</sup> child for tuition discounts.)

### **Additional Discounts**

1. An additional 3% discount per family for anyone whose church regularly gives the school \$100 or more a month. Discounts apply only to amounts owed by family after receiving financial aid.
2. Any family credited by a new family for their decision to enroll at GCS will receive a \$75 credit for each student enrolled.

**\*\*Monthly tuition payments are due the first of each month** and a late fee of \$30.00 per child will be charged when payment is made after the 10<sup>th</sup> of the month. Exceptions to this may be made if unforeseen changes occur in a family's financial situation and **written** permission has been sought and received from the administrator. Even if such permission is given, a late fee of \$30 will be charged each month until payment has been made.

**Payments over 30 days late will result in suspension of the student the first day of the following month until the account is brought up to date.**

### **Financial Aid Available Through Grace Christian School**

Parents with genuine financial need are invited to apply for aid with the following guidelines:

- ✓ Students receiving scholarships must be Pennsylvania residents
- ✓ All applications will be secured to maintain confidentiality
- ✓ Combined scholarships awarded to students will not exceed 100% of tuition
- ✓ Students must stay current with tuition payments to maintain eligibility
- ✓ Students who withdraw must return scholarship monies prorated for a nine-month school year

1. Designated scholarships are requested through the school and awarded as follows:
  - Students who come from a family with an annual income or \$50,000 or less can apply to the Children's Tuition Fund. An additional \$10,000 income is permitted for each child in the family.
  - Applications for needs assessment are in the school office or online with CFA at [www.cfslogin.com](http://www.cfslogin.com). Our school ID# is 34019. Applications must be received by June 15. and/or
2. Armstrong County Community Foundation (ACCF) scholarships are awarded as follows:
  - Students who come from a family with an annual income less than \$50,000. An additional \$10,000 income is permitted for each child in the family
  - Applications are in the school office and must be sent to (ACCF) by June 15 and/or
3. General scholarships are requested through the school and awarded by ACSI (Association of Christian Schools International) to students as follows:
  - First time Christian school students
  - Students who meet federal regulations for free or reduced cost of lunch
  - Applications are in the school office and must be returned to the office by May 15

**\*\* If your family does not qualify for financial aid and your child is a returning student entering grades 1-10 in 2011-2012, you may contact the school office for information about the GCS Scholarship Fund. Students applying must meet certain academic requirements and write an essay.**

**Please note:** If your child is asked to leave Grace Christian School for any reason, refunds will not be issued. Also, refunds are not issued in the following instances:

1. If the parent removes the child from school because he/she chooses not to follow the rules, policies and procedures of GCS in an instance or decision agreed on by the administration of GCS.
2. If, in any semester, financial aid or a scholarship has been given to the child. (Exception: The parent has paid in full for both semesters and financial aid or a scholarship is given afterward.)