

# Welcome to Grace Christian School



Jeremiah 20:11 "...The LORD is with me like a mighty warrior."

## Application/Registration

GRACE CHRISTIAN SCHOOL  
215 ARTHUR STREET  
KITTANNING, PA 16201  
724-543-4019  
[gcs@comcast.net](mailto:gcs@comcast.net)  
[gracechristiankittanning.com](http://gracechristiankittanning.com)

## Registration Procedure

Submit completed application forms with application fee.

Interview with the school administrator. Both parents and applicant should be present. The interview will include:

- Christian orientation and support of family
- Health needs
- Parents' commitment to Christian education
- Questions and answers
- Discussion of payment plans

New student is tested if deemed necessary. (Kindergarten students may be screened if necessary.)

The following records must be presented for our files:

- Copy of birth certificate
- Medical statement indicating immunizations and physical examination. (See Child's Medical Statement form). Please have doctor sign and date form.
- Custody papers, if applicable.
- School's letter regarding custody matters, signed and returned.
- Pastor Reference, signed and returned.
- Signed consent to use state monies for student texts & learning materials

Registration fee paid.

Tuition payment plan selected and written financial arrangements made before student attends classes.

Student is assigned to a class.

**NOTE:** Registration is not considered final until the above steps are satisfactorily completed. All new admissions are probationary and subject to review during the first nine weeks. Attendance at Grace Christian School is a privilege, not a right.

### STATEMENT OF NON-DISCRIMINATION

Grace Christian School does not discriminate on the basis of race, color, national or ethnic origin in administration or its educational policies, admission policies or other school-administered policies.

## Grace Christian School 2017-2018 Tuition/Fee Schedule

**Age/date deadlines:**

Preschool students: 3 years old and potty trained  
 Kindergarteners: 5 years old by August 30, 2017  
 First grade: 6 years old by August 30, 2017

**Application fee:**

There is a one-time \$35 non-refundable application fee for each new kindergarten-12th grade student and a one-time \$20 non-refundable application fee for each new preschool student.

**Registration/textbook fee** for kindergarten-12th grade:

The registration/textbook fee for kindergarten is \$190, for first-12th grade the fee is \$295.

This fee is due by May 15<sup>th</sup> or an additional \$30 per student will be charged due to the increased cost of textbooks after that date.

**Multiple Child Discounts:**

If more than one child is enrolled at GCS, the oldest child will be charged the full tuition for the grade in which he/she is enrolled. Each additional child in the family will be charged a discounted amount due their grade level as per the charts below: This discount does not apply to preschool.

**Early payment discount:** A 5% discount for kindergarten through 12th grade is offered to those who pay in full by August 1<sup>st</sup>. This discount applies only to the amount owed after financial aid is received.

**First Child (Building usage fee is included with tuition for the first child in K-12<sup>th</sup> grade)**

| Class          | Yearly Tuition | 12-Month Payment Plan (starting 5/1/14) | 9-Month Payment Plan (starting 8/1/14) |
|----------------|----------------|---|--|
| *2 days/week   | \$785.00       | \$65.50                                 | \$87.25                                |
| *3 days/week   | \$965.00       | \$80.50                                 | \$107.25                               |
| **Kindergarten | \$2685.00      | \$223.75                                | \$298.50                               |
| ***First-12th  | \$4030.00      | \$336.00                                | \$448.00                               |

**Additional Children at the Following Discounts**

|                |           |          |          |
|----------------|-----------|----------|----------|
| **Kindergarten | \$2416.50 | \$201.50 | \$268.50 |
| ***First-12th  | \$3627.00 | \$302.25 | \$403.00 |

**No rebate for Preschool**

**\*\*\$150 rebate for each kindergarten students when family serves 25 volunteer hours at Grace Christian School.**

**\*\*\*\$300 rebate for each 1st-12<sup>th</sup> grade students when family serves 50 volunteer hours at Grace Christian School for the first student enrolled and 10 additional hours for each student enrolled thereafter.**

### Additional Discounts

1. \$50 discount per child on registration if registered by April 15, 2017
2. Any family credited by a new family for their decision to enroll at GCS will receive a \$75 credit for each student enrolled.

**\*\*Monthly tuition payments are due the first of each month** and a late fee of \$30.00 per child will be charged when payment is made after the 10<sup>th</sup> of the month. Exceptions to this may be made if unforeseen changes occur in a family's financial situation and **written** permission has been sought and received from the administrator. Even if such permission is given, a late fee of \$30 will be charged each month until payment has been made.

Payments over 30 days late will result in suspension of the student the first day of the following month until the account is brought up to date.

### **Financial Aid Available Through Grace Christian School**

Parents with genuine financial need are invited to apply for aid with the following guidelines:

- \_ Students receiving scholarships must be Pennsylvania residents
- \_ All applications will be secured to maintain confidentiality
- \_ Combined scholarships awarded to students will not exceed 100% of tuition
- \_ Students must stay current with tuition payments to maintain eligibility
- \_ Students who withdraw must return scholarship monies prorated for a nine-month school year

1. Designated scholarships are requested through the school and awarded as follows:

Students who come from a family with an annual income or \$76,350 or less can apply to the Children's Tuition Fund. An additional \$15,270 income is permitted for each child in the family.

Applications for needs assessment are in the school office or online with CFA at [www.cfslogin.com](http://www.cfslogin.com). Our school ID# is 34019. Applications must be received by June 15. and/or

2. The Community Foundation Serving the Heart of Western PA scholarships are awarded as follows:

Students who come from a family with an annual income less than \$76,350. An additional \$15,270 income is permitted for each child in the family

Applications are in the school office and must be sent to the Community Foundation by June 15 and/or

3. General scholarships are requested through the school and awarded by ACSI (Association of Christian Schools International) to students as follows:

First time Christian school students

Students who meet federal regulations for free or reduced cost of lunch

Applications are in the school office and must be returned to the office by May 15

**\*\* If your family does not qualify for financial aid and your child is a returning student entering grades 1-12 in 2017-2018, you may contact the school office for information about the GCS Scholarship Fund. Students applying must meet certain academic requirements and write an essay.**

**Please note:** If your child is asked to leave Grace Christian School for any reason, refunds will not be issued. Also, refunds are not issued in the following instances:

1. If the parent removes the child from school because he/she chooses not to follow the rules, policies and procedures of GCS in an instance or decision agreed on by the administration of GCS.

2. If, in any semester, financial aid or a scholarship has been given to the child. (Exception: The parent has paid in full for both semesters and financial aid or a scholarship is given afterward.)

GRACE CHRISTIAN SCHOOL  
of Armstrong County  
215 Arthur Street  
Kittanning, PA 16201  
Phone 724-543-4019

FOR OFFICE USE ONLY  
(Date the following)  
School Year \_\_\_\_\_  
Application-date received \_\_\_\_\_  
Interview \_\_\_\_\_  
Registration fee paid \_\_\_\_\_  
Emer. Med \_\_\_\_\_ Birth Cert. \_\_\_\_\_

**PRINT** all data below as requested  
and include the appropriate application  
fee with this form.  
Preschool fee: \$20  
Kindergarten - 12th grade fee: \$35

Entering grade \_\_\_\_\_ Age \_\_\_\_\_

Student's Legal Name \_\_\_\_\_ Born \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Sex: M / F Place of Birth \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City State Zip

Home Phone \_\_\_\_\_ Legal Guardian \_\_\_\_\_

GCS must have a copy of legal action if custody has been awarded by court action.

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Employer \_\_\_\_\_ Employer \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Business phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Have you personally received Jesus Christ as your Savior?

Father \_\_\_\_\_ Mother \_\_\_\_\_

(To be admitted to the school, each student must have at least one person who knows Christ as their Savior.)

Marital Status:

Married \_\_\_\_ Divorced \_\_\_\_ Separated \_\_\_\_ Remarried \_\_\_\_ Single \_\_\_\_ Widowed \_\_\_\_

Any special factors in the child's life (e.g. absence of father or mother, invalidism of either, in-laws or grandparents in the home, unusual accidents or serious illness, adoption, etc.)

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If a student has any known physical, emotional or learning disabilities, please explain. \_\_\_\_\_

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Please list any known allergies \_\_\_\_\_

Your child's talents and special interests \_\_\_\_\_

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Names and birthdates of other children \_\_\_\_\_

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Religious background: Family/Church

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| Church Name | Address |
|-------------|---------|
|-------------|---------|

Pastor \_\_\_\_\_

If you are applying to Grace Christian School because of someone's direct personal reference and encouragement, please give us his/her name \_\_\_\_\_

Grace Christian School welcomes all applicants who have a desire for a fundamental Christian education regardless of race, color, sex, or ethnic origin. GCS is not equipped to handle special-need children.

The following persons have authorization to pick student up from school:

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## Doctrinal Statement of Grace Christian School

- We believe that the Bible is the infallible, inspired Word of God and that it is our final authority in matters of faith and practice.
- We believe in the eternally existing triune God: Father, Son and Holy Spirit.
- We believe in the Deity of Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His resurrection, and in His ascension to the right hand of the Father where He sits as Advocate and sole Mediator.
- We believe that man was created in the image of God, male and female, fell into sin in the Garden of Eden and came under the judgment of God.
- We believe that regeneration by the Holy Spirit is absolutely essential for the salvation of lost and sinful man and that all who receive the Lord Jesus Christ by faith in Christ alone are born again and become the children of God.
- We believe in the present ministry of the Holy Spirit whose indwelling in all believers enables them to live godly lives.
- We believe the Church is Jesus' unique organization with His authority on earth, established in Scripture, empowered by the Holy Spirit and essential for the believers' life.
- We believe in the unity of believers in our Lord Jesus Christ and in the necessity of all His followers to maintain good works as evidence of faith.

The doctrinal statement does not exhaust the extent of our beliefs. The Bible itself as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Grace Christian School's faith, doctrine, practice, policy, and discipline; the Board of Directors of GCS is Grace Christian School's final interpretive authority on the Bible's meaning and application.

### STATEMENT OF COMMITMENT:

"I have read and understand the Doctrinal Statement and will agree to abide with the Parent-School Agreement and will support the school in carrying out these goals."

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Signature of Father

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Signature of Mother

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Date

## PARENT-SCHOOL AGREEMENT

To maintain harmony with the Christian home, church, and school, as parent you agree to:

1. Attend a back-to-school orientation, scheduled teacher conferences, and any other parent meetings scheduled by the school unless you have extenuating circumstances.
2. Maintain a concerted effort to attend any school activity in which your child is involved, thereby assuring him or her of your loving support.
3. Regularly attend the church of your choice. Realize that Grace Christian School is a supplement, not a substitute for a Godly home and family, and we cannot effectively partner with those not in agreement with us spiritually. Regular church attendance is biblical (Hebrews 10:23-25). We all need the encouragement of other believers in the Body of Christ (I Thessalonians 5:11). GCS exists to reinforce the teaching of Christian character and values in partnering with the church and home.
4. Support the school with your prayers, gifts and volunteer service. The cost of education exceeds tuition and your help is needed with fundraising and other activities to benefit the school and its programs.
5. Your prayer support of GCS is absolutely essential. This is a spiritual battleground and the battle must be fought with spiritual weapons (I Corinthians 10:3-5; Ephesians 6:12; and I Timothy 2:1-4).
6. Pay your tuition by the first of each month and as outlined in the handbook. Payments received after the 10<sup>th</sup> of the month will incur an automatic late fee of \$30 with no exceptions. If payment has not been made by the end of the month, the student must be suspended the first day of the following month until payment has been received. Cases of financial hardship may receive exceptions if written permission from the administrator is sought and received. The administration reserves the right to add a late fee of \$30 a month until payments are brought up to date. Your tuition fees help to pay faculty and staff salaries and must be paid regularly.
7. Support GCS's purposes, goals, philosophy, doctrinal statement, rules, and policies outlined here and in the handbook. Understand that while you may not always agree with a rule or policy, per se, your support is still necessary and will be honored by God (Romans 13:1-4; Hebrews 12:9-10 & 13:17; Deuteronomy 6; Galatians 4:1-2). We MUST have your heartfelt support in all areas if we are to have an effective ministry with your child. Please pay special attention to pages in the handbook concerning absences, discipline, dress code and the school's methods of resolving conflicts as addressed in Matthew 18.





GRACE CHRISTIAN SCHOOL  
215 ARTHUR STREET  
KITANNING, PA 16201

Regarding: Grace Christian School's position when parents separate and/or divorce or are separated or divorced.

This is to clarify the school's role in the custody status of you and your child. The school is not and will not be a part of any dispute which may arise between a child's parents. While we will try to act compassionately at what must be a very traumatic event for each one involved, our primary concern is for the nurture and care of the child and to provide a spiritually and emotionally safe environment conducive for learning.

The school assumes the following:

Either parent may receive notification of any school event, any activity in which the child is involved, any information regarding grading, attendance and behavior.

Either parent may attend any field trip, program, or open house and may speak to anyone at the school regarding the child about any topic regarding the child.

In the case of a child being withdrawn, any money paid to the school will be returned to the party who has delivered the check to the school, regardless of the account name unless we are notified in writing. If we cannot determine the appropriate party, we will write a single joint check, naming both parents and any dispute will have to be handled between the two parties.

The parent who registers the child in school is the custodial parent.

Until we receive custody or other order modifying the above, we will act according to the above guidelines. Just because you are separated and a child is in your care, you must not assume that we are aware of any "court proceedings" until they are provided to us.

Unless your custody order restricts the non-custodial parent from any of this information or access, the school must assume that here is equal access to the above. Until the school obtains a copy of the order which addresses an issue covered above, the school will continue to act as above set out. At no time will the school be responsible for enforcing a restraining order that has not been given to us. We expect that the restrained party will obey the order and we will call the police if that appears to be required.

The school expects each parent to apprise it timely and truthfully of custody status and any change of your address and phone numbers. We will not allow disruptive behavior from a parent any more than we allow it from a child. In the event of confusion or dispute, if we have not been provided the information in a court order, we will do what appears to us to be in the best interest of the child. Our last resort would be to call the local police to resolve any conflict. We trust that no parent will want to put their child in such an embarrassing and humiliating situation.

Finally, mistakes sometimes happen. By signing below you agree to indemnify and hold Grace Christian School harmless from any such claim unless the school has acted with gross negligence. This school is here to serve the Lord as it educates and cares for your child. We trust that this is your desire regardless of whether you are the custodial parent or not. Please return this form to the school. If there is a custody order, please send a copy to the school or have your attorney fax it to our office.

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Signature of Father

Date

Signature of Mother

Date

CERTIFICATE OF INDIVIDUAL REQUEST  
FOR LOAN OF TEXTBOOKS  
AND INSTRUCTIONAL MATERIALS

I HEREBY REQUEST THE LOAN OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS  
IN ACCORDANCE WITH THE PENNSYLVANIA SCHOOL CODE OF 1949 FOR MY CHILD  
(REN) ATTENDING GRACE CHRISTIAN SCHOOL

CHILD(REN)'S NAMES \_\_\_\_\_  
(PLEASE PRINT) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_  
PARENT OF GUARDIAN



**GRACE CHRISTIAN SCHOOL**

**CHILD'S MEDICAL STATEMENT**

This is to certify that I have examined (child's name) \_\_\_\_\_  
on (date) \_\_\_\_\_ and have found that he/she:

1) Has had immunizations required by the PA Department of Health.

**RECORD OF IMMUNIZATION**

Please enter MONTH/DAY/YEAR of each immunization

- 4 doses of tetanus\* \_\_\_\_\_  
(1 dose on or after the 4<sup>th</sup> birthday)
- 4 doses of diphtheria\* \_\_\_\_\_  
(1 dose on or after the 4<sup>th</sup> birthday)
- 3 doses of polio \_\_\_\_\_
- 2 doses of measles\*\* \_\_\_\_\_
- 2 doses of mumps\*\* \_\_\_\_\_
- 1 dose of rubella (German measles)\*\* \_\_\_\_\_
- 3 doses of hepatitis B \_\_\_\_\_
- 2 doses of varicella (chickenpox) vaccine or history of disease  
\_\_\_\_\_
- Other \_\_\_\_\_

\*Usually given as DTP or DtaP or DT or Td

\*\*Usually given as MMR

2) Based upon his/her medical history and physical condition at the time of this examination, is free from apparent communicable disease and is in suitable condition for enrollment.

Physician's Signature \_\_\_\_\_ Child's Birthdate \_\_\_\_\_

Physician's Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Please be aware that we must have verification that children have had their necessary booster shots for DPT, Polio, and MMR after four years of age. If your child is having a physical (necessary for Kindergarten and sixth grade students) and the doctor copies his records, be sure there is a statement like #2 above from him/her verifying the exam has been done. Just a copy of the child's immunizations is not sufficient. Kindergarten and third grade students must also have a dental exam. Physical and dental exams will be done by district doctors during the school year if you so desire.

## Pastor's Reference

Greetings Pastor:

One of your congregants is intending to enroll at Grace Christian School. It is our desire to work together with the home and church in the development of this child.

In the Parent/Student Handbook (page 7) is the parental agreement that the student is attending the church of their choice. We desire to partner with you in this agreement. We are asking that you verify the student attending our church. Thank you for assisting us in following up with the important with policy.

Students Name (s): \_\_\_\_\_

Pastor's Signature: \_\_\_\_\_

If you desire to send an e-mail, simply state student's name (s) and send from your e-mail account to: [gcs@comcast.net](mailto:gcs@comcast.net).